



Page | 1 Approved by: Director Darren Foster and Kerry Cassidy may 2025 Review May 2026 Alternative Provision Behaviour Policy and Statement of Behaviour Principles

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1. Aims	This policy aims to: Create a positive culture that promotes excellent behaviour, ensuring that all pupils have the opportunity to learn in a calm, safe and supportive environment. Establish a whole-provision approach to maintaining high standards of behaviour that reflect the values of Alternative Provision. Outline the expectations and consequences of behaviour. Provide a consistent approach to behaviour management that is applied equally to all pupils. Define what we consider to be	

unacceptable behaviour, including bullying and discrimination. 2. Legislation, statutory requirements and statutory guidance This policy is based on legislation and advice from the Department for Education (DfE) on: Behaviour and discipline in schools: advice for head of provisions and school staff, 2016 Behaviour in schools: advice for head of provisions and school staff 2022 Searching, screening and confiscation at school 2018 Searching, screening and confiscation: advice for schools 2022 The Equality Act 2010 Keeping Children Safe in Education Exclusion from maintained schools, academies and pupil referral units in England 2017 Suspension and permanent exclusion from maintained schools, academies and pupil referral units in England, including pupil movement - 2022

Page | 3 Use of reasonable force in schools Supporting pupils with medical conditions at school It is also based on the Special Educational Needs and Disability (SEND) Code of Practice. In addition, this policy is based on: Section 175 of the Education Act 2002, which outlines a school's duty to safeguard and promote the welfare of its pupils Sections 88 to 94 of the Education and Inspections Act 2006, which requires schools to regulate pupils' behaviour and publish a behaviour policy and written statement of behaviour principles, and give schools the authority to confiscate pupils' property 3. Definitions Misbehaviour is defined as: Disruption in lessons, in corridors between lessons, and at break and lunchtimes Non-completion of classwork or homework Poor attitude Incorrect uniform Serious misbehaviour is defined as: Repeated breaches of the school rules Any form of bullying Sexual violence, such as rape, assault by penetration, or sexual assault (intentional sexual touching without consent) Sexual harassment, meaning unwanted conduct of a sexual nature, such as: • Sexual comments • Sexual jokes or taunting • Physical behaviour like interfering with clothes • Online sexual harassment, such as unwanted sexual comments and messages (including on social media), sharing of nude or semi-nude images and/or videos, or sharing of unwanted explicit content Vandalism Theft Fighting Smoking Racist, sexist, homophobic or discriminatory behaviour Possession of any prohibited items. These are: • Knives or weapons • Alcohol • Illegal drugs • Stolen items • Tobacco and cigarette papers • Fireworks • Pornographic images

Page | 4 • Any article a staff member reasonably suspects has been, or is likely to be, used to commit an offence, or to cause personal injury to, or damage to the property of, any person (including the pupil) 4. Bullying Bullying is defined as the repetitive, intentional harming of 1 person or group by another person or group, where the relationship involves an imbalance of power. Bullying is, therefore: Deliberately hurtful Repeated, often over a period of time Difficult to defend against Bullying can include: TYPE OF BULLYING DEFINITION Emotional Being unfriendly, excluding, tormenting Physical Hitting, kicking, pushing, taking another's belongings, any use of violence Prejudice-based and discriminatory, including: • Racial • Faith-based • Gendered (sexist) • Homophobic/biphobic • Transphobic • Disability-based Taunts, gestures, graffiti or physical abuse focused on a particular characteristic (e.g. gender, race, sexuality) Sexual Explicit sexual remarks, display of sexual material, sexual gestures, unwanted physical attention, comments about sexual reputation or performance, or inappropriate touching Direct or indirect verbal Name-calling, sarcasm, spreading rumours, teasing Cyber-bullying Bullying that takes place online, such as through social networking sites, messaging apps or gaming sites 5. Roles and responsibilities Details of school's approach to preventing and addressing bullying are set out in our anti-bullying strategy. -Anti-Bullying-Policy.pdf

Page | 5 5.2 The Head of Provision The head of provision is responsible for: Reviewing and approving this behaviour policy Ensuring that the school environment encourages positive behaviour Ensuring that staff deal effectively with poor behaviour Monitoring how staff implement this policy to ensure rewards and sanctions are applied consistently to all groups of pupils Ensuring that all staff understand the behavioural expectations and the importance of maintaining them Providing new staff with a clear induction into the school's behavioural culture to ensure they understand its rules and routines, and how best to support all pupils to participate fully Offering appropriate training in behaviour management, and the impact of special educational needs and disabilities (SEND) and mental health needs on behaviour, to any staff who require it, so they can fulfil their duties set out in this policy Ensuring this policy works alongside the safeguarding policy to offer pupils both sanctions and support when necessary Ensuring that the data from the behaviour log is reviewed regularly, to make sure that no groups of pupils are being disproportionately impacted by this policy (see section 13.1) 5.3 Teachers and staff Staff are responsible for: Creating a calm and safe environment for pupils Establishing and maintaining clear boundaries of acceptable pupil behaviour Implementing the behaviour policy consistently Communicating the school's expectations, routines, values and standards through teaching behaviour and in every interaction with pupils Modelling expected behaviour and positive relationships Providing a personalised approach to the specific behavioural needs of particular pupils Considering their own behaviour on the school culture and how they can uphold school rules and expectations Recording behaviour incidents promptly (see appendix 3 for a behaviour log) Challenging pupils to meet the school's expectations The senior leadership team (SLT) will support staff in

responding to behaviour incidents. 5.4 Parents and carers Parents and carers, where possible, should: Get to know the school's behaviour policy and reinforce it at home where appropriate Support their child in adhering to the school's behaviour policy Inform the school of any changes in circumstances that may affect their child's behaviour Discuss any behavioural concerns with the class teacher promptly Take part in any pastoral work following misbehaviour (for example: attending reviews of specific behaviour interventions) Raise any concerns about tagement of behaviour with the provison directly, whilst continuing to work in partnership with the Take part in the life of the school and its culture

Page | 6 The alternative provision will endeavour to build a positive relationship with parents and carers by keeping them informed about developments in their child's behaviour and the school's policy, and working in collaboration with them to tackle behavioural issues. 5.5 Pupils Pupils will be made aware of the following during their induction into the behaviour culture: The expected standard of behaviour they should be displaying at That they have a duty to follow the behaviour policy Alternative provision key rules and routines The rewards they can earn for meeting the behaviour standard, and the consequences they will face if they don't meet the standard The pastoral support that is available to them to help them meet the behavioural standards Pupils will be supported to meet the behaviour standards and will be provided with repeated induction sessions wherever appropriate. Pupils will be supported to develop an understanding of the behaviour policy and wider culture. Pupils will be asked to give feedback on their experience of the behaviour culture to support the evaluation, improvement and implementation of the behaviour policy. 6. Alternative Provision Behaviour Curriculum Pupils are expected to: Behave in an orderly and self-controlled way. Show respect to members of staff and each other. In class, make it possible for all pupils to learn. Move quietly between lessons. Treat the Alternative provision building and property with respect. Wear the correct appropriate clothing at all times. Accept sanctions when given. Refrain from behaving in a way that brings Alternative provision into disrepute, including when offsite or online. Where appropriate and reasonable, adjustments may be made to routines within the curriculum to ensure all pupils can meet behavioural expectations in the curriculum. 6.1 Mobile phones Pupils are allowed to have mobile phones with them on-site but will be expected to hand them. Phones will be returned to students at the end of the day. This is to mitigate the risks of distraction, bullying and abuse. Phones will be stored and locked away in the office until the end of the day. There will be exceptions to the rules for medical or personal reasons Parental permission will need to be provided. 7. Responding to behaviour

Page | 7 7.1 Classroom management Teaching and support staff are responsible for setting the tone and context for positive behaviour within the school. They will: Create and maintain a stimulating environment that encourages pupils to be engaged Display the behaviour curriculum or their own classroom rules Develop a positive relationship with pupils, which may include: o Greeting pupils in the morning/at the start of lessons o Establishing clear routines o Communicating expectations of behaviour in ways other than verbally o Highlighting and promoting good behaviour o Concluding the day positively and starting the next day afresh o Having a plan for dealing with low-level disruption o Using positive reinforcement 7.2 Safeguarding Alternative provision recognises that changes in behaviour may be an indicator that a pupil is in need of r protection. We will consider whether a pupil's misbehaviour may be linked to them suffering, or being likely to suffer, significant harm. Where this may be the case, we will follow our child protection and safeguarding policy, and consider whether pastoral support, an early help intervention or a referral to children's social care is appropriate. Pleasr to our child protection and safeguarding policy for more information M.A.D. Safeguarding Policy 2021 (.co.uk) 7.3 Responding to Good Behaviour When a pupil's behaviour meets or goes above and beyond the expected behaviour standard, staff will recognise it with positive recognition and reward. This provides an opportunity for all staff to reinforce the school's culture and ethos. Positive reinfnts and rewards will be applied clearly and fairly to reinforce the routines, expectations and norms of Alternative provision behaviour culture. Positive behaviour will be rewarded with: • Verbal praise • Communicating praise to parents via a phone call or written correspondence • Certificates or prize ceremonies • Whole-class or year group rewards, such as a popular activity 7.4 Responding to Misbehaviour When a pupil's behaviour falls below the standard that can reasonably be expected of them, staff will respond in order to restore a calm and safe learning environment, and to prevent recurrence of misbehaviour. Staff will endeavour to create a predictable environment by always challenging behaviour that falls short of the standards, and by responding in a consistent, fair and proportionate manner, so pupils know with certainty that misbehaviour will always be addressed. De-escalation techniques can be used to help prevent further behaviour issues arising, such as the use of pre-arranged scripts and phrases.

Page | 8 All pupils will be treated equitably under the policy, with any factors that contributed to the behavioural incident identified and taken into account. When giving behaviour sanctions, staff will also consider what support

could be offered to a pupil to help them to meet behaviour standards in the future. The Alternative Provision may use 1 or more of the following sanctions in response to unacceptable behaviour: Sending the pupil out of the class A verbal reprimand and reminder of the expectations of behaviour Setting of written tasks such as an account of their behaviour Expecting work to be completed at home, or at break or lunchtime Detention at break or lunchtime, or after school Loss of privileges – for instance, the loss of a prized responsibility Provision-based community service, such as tidying a classroom Referring the pupil to a senior member of staff Letter or phone call home to parents Agreeing a behaviour contract Removal of the pupil from the classroom Suspension Permanent exclusions, in the most serious of circumstances Personal circumstances of the pupil will be taken into account when choosing sanctions and decisions will be made on a case-by-case basis, but with regard to the impact on perceived fairness.

7.5 Reasonable force Reasonable force covers a range of interventions that involve physical contact with pupils. All members of staff have a duty to use reasonable force, in the following circumstances, to prevent a pupil from: Causing disorder Hurting themselves or others Damaging property Committing an offence

Incidents of reasonable force must: Always be used as a last resort Be applied using the minimum amount of force and for the minimum amount of time possible Be used in a way that maintains the safety and dignity of all concerned Never be used as a form of punishment Be recorded and reported to parents (see appendix 3 for a behaviour log) When considering using reasonable force, staff should, in considering the risks, carefully recognise any specific vulnerabilities of the pupil, including SEND, mental health needs or medical conditions.

7.6 Confiscation, searches, screening Searching, screening and confiscation is conducted in line with the DfE's latest guidance on searching, screening and confiscation. Confiscation

Page | 9 Any prohibited items (listed in section 3) found in a pupil's possession as a result of a search will be confiscated. These items will not be returned to the pupil. We will also confiscate any item that is harmful or detrimental to school discipline. These items will be returned to pupils after discussion with senior leaders and parents, if appropriate.

Searching a pupil Searches will only be carried out by a member of staff who has been authorised to do so by the head of provision, or by the head of provision themselves. Subject to the exception below, the authorised member of staff carrying out the search will be of the same sex as the pupil, and there will be another member of staff present as a witness to the search. An authorised member of staff of a different sex to the pupil can carry out a search without another member of staff as a witness if: The authorised member of staff carrying out the search reasonably believes there is risk that serious harm will be caused to a person if the search is not carried out as a matter of urgency; and In the time available, it is not reasonably practicable for the search to be carried out by a member of staff who is the same sex as the pupil; or It is not reasonably practicable for the search to be carried out in the presence of another member of staff

When an authorised member of staff conducts a search without a witness they should immediately report this to another member of staff, and ensure a written record of the search is kept. If the authorised member of staff considers a search to be necessary, but is not required urgently, they will seek the advice of the head of provision, designated safeguarding lead (or deputy) or pastoral member of staff who may have more information about the pupil. During this time the pupil will be supervised and kept away from other pupils. A search can be carried out if the authorised member of staff has reasonable grounds for suspecting that the pupil is in possession of a prohibited item or any item identified in the school rules for which a search can be made, or if the pupil has agreed. An appropriate location for the search will be found. Where possible, this will be away from other pupils. The search will only take place on Alternative Provision premises or where the member of staff has lawful control or charge of the pupil, multiple on a school trip. Before carrying out a search the authorised member of staff will: Assess whether there is an urgent need for a search Assess whether not doing the search would put other pupils or staff at risk Consider whether the search would pose a safeguarding risk to the pupil Explain to the pupil why they are being searched Explain to the pupil what a search entails – e.g. I will ask you to turn out your pockets and remove your scarf Explain how and where the search will be carried out Give the pupil the opportunity to ask questions Seek the pupil's co-operation If the pupil refuses to agree to a search, the member of staff can give an appropriate behaviour sanction. If they still refuse to co-operate, the member of staff will contact the select appropriate head of provision / designated safeguarding lead (or deputy) /to try and determine why the pupil is refusing to comply. The authorised member of staff will then decide whether to use reasonable force to search the pupil. This decision will be made on a case-by-case basis, taking into consideration whether conducting the search will prevent the pupil harming themselves or others, damaging property or from causing disorder. The authorised member of staff can use reasonable force to search for any prohibited items identified in section 3, but not to search for items that are only identified in the school rules.

Page | 10 The authorised member of staff may use a metal detector to assist with the search. An authorised member of staff may search a pupil's outer clothing, pockets, possessions, desks or lockers. Outer clothing includes: Any item of clothing that is not worn immediately over a garment that is being worn wholly next to the skin or

being worn as underwear (e.g. a jumper or jacket being worn over a t-shirt) Hats, scarves, gloves, shoes, boots

Searching pupils' possessions Possessions means any items that the pupil has or appears to have control of, including: Bags A pupil's possessions can be searched for any item if the pupil agrees to the search. If the pupil does not agree to the search, staff can still carry out a search for prohibited items (listed in section 3) and items identified in the school rules. An authorised member of staff can search a pupil's possessions when the pupil and another member of staff are present. If there is a serious risk of harm if the search is not conducted immediately, or it is not reasonably practicable to summon another member of staff, the search can be carried out by a single authorised member of staff. Informing the designated safeguarding lead (DSL) The staff member who carried out the search should inform the DSL without delay: Of any incidents where the member of staff had reasonable grounds to suspect a pupil was in possession of a prohibited item as listed in section 3 If they believe that a search has revealed a safeguarding risk All searches for prohibited items (listed in section 3), including incidents where no items were found, will be recorded in the school's safeguarding system. Informing parents Parents will always be informed of any search for a prohibited item (listed in section 3). A member of staff will tell the parents as soon as is reasonably practicable: What happened What was found, if anything What has been confiscated, if anything What action the school has taken, including any sanctions that have been applied to their child Support after a search Irrespective of whether any items are found as the result of any search, the school will consider whether the pupil may be suffering or likely to suffer harm and whether any specific support is needed (due to the reasons for the search, the search itself, or the outcome of the search). If this is the case, staff will follow the school's safeguarding policy and speak to the designated safeguarding lead (DSL). The DSL will consider if pastoral support, an early help intervention or a referral to children's social care is appropriate. Strip searches The authorised member of staff's power to search outlined above do enable them to conduct a strip search (removing more than the outer clothing) and strip searches on Alternative Provision premises shall only be carried out by police officers in accordance with the Police and Criminal Evidence Act 1984 (PACE) Code C. Before calling the police into Alternative Provision, staff will assess and balance the risk of a potential strip search on the pupil's mental and physical wellbeing and the risk of not recovering the suspected item.

Page | 11 Staff will consider whether introducing the potential for a strip search through police involvement is absolutely necessary, and will always ensure that other appropriate, less invasive approaches have been exhausted first. Once the police are on school premises, the decision on whether to conduct a strip search lies solely with them. The school will advocate for the safety and wellbeing of the pupil(s) involved. Staff retain a duty of care to the pupil involved and should advocate for pupil wellbeing at all times. Parents/carers will be called immediately. Communication and record-keeping Where reasonably possible and unless there is an immediate risk of harm, staff will contact at least 1 of the pupil's parents to inform them that the police are going to strip search the pupil before strip search takes place, and ask them if they would like to come into school to act as the pupil's appropriate adult. If the school can't get in touch with the parents, or they aren't able to come into school to act as the appropriate adult, a member of staff can act as the appropriate adult (see below for the role of the appropriate adult). The pupil's parents will always be informed by a staff member once a strip search has taken place. The Alternative Provision will keep records of strip searches that have been conducted on school premises, monitor them for any trends that emerge. Who will be Present For any strip search that involves exposure of intimate body parts, there will be at least 2 people present other than the pupil, except in urgent cases where there is risk of serious harm to the pupil or others. One of these must be the appropriate adult, except if: • The pupil explicitly states in the presence of an appropriate adult that they do not want an appropriate adult to be present during the search, and • The appropriate adult agrees If this is the case, a record will be made of the pupil's decision and it will be signed by the appropriate adult. No more than 2 people other than the pupil and appropriate adult will be present, except in the most exceptional circumstances. The appropriate adult will: Act to safeguard the rights, entitlement and welfare of the pupil Not be a police officer or otherwise associated with the police Not be the head of provision Be of the same sex as the pupil, unless the pupil specifically requests an adult who is not of the same sex Except for an appropriate adult of a different sex if the pupil specifically requests it, no one of a different sex will be permitted to be present and the search will not be carried out anywhere where the pupil could be seen by anyone else. Care after a strip search After any strip search, the pupil will be given appropriate support, irrespective of whether any suspected item is found. The pupil will also be given the opportunity to express their views about the strip search and the events surrounding it. As with other searches, the school will consider whether the pupil may be suffering or likely to suffer harm and whether any further specific support is needed (due to the reasons for the search, the search itself, or the outcome of the search). Staff will follow the school's safeguarding policy and speak to the designated safeguarding lead (DSL). The DSL will consider if, in addition to pastoral support, an early help intervention or a referral to children's social care is appropriate. Any pupil(s) who have been strip searched more

than once and/or groups of pupils who may be more likely to be subject to strip searching will be given particular consideration, and staff will consider any preventative approaches that can be taken.

7.7 Off-site misbehaviour

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Sanctions may be applied where a pupil has misbehaved off-site when representing the school. This means misbehaviour when the pupil is:

- Taking part in any provision organised or provision-related activity (e.g. trips)
- Travelling to or from school
- Wearing anything that identifies Alternative Provision
- In any other way identifiable as a pupil of our provision

Sanctions may also be applied where a pupil has misbehaved off-site, at any time, whether or not the conditions above apply, if the misbehaviour:

- Could have repercussions for the orderly running of our provision
- Poses a threat to another pupil
- Could adversely affect the reputation of the Alternative Provision

Sanctions will only be given out on provision premises or elsewhere when the pupil is under the lawful control of a staff member (e.g. on a school-organised trip).

7.8 Online Misbehaviour

Alternative Provision can issue behaviour sanctions to pupils for online misbehaviour when:

- It poses a threat or causes harm to another pupil
- It could have repercussions for the orderly running of Alternative Provision
- It adversely affects the reputation of the Alternative Provision

The pupil is identifiable as a member of the Alternative Provision

Sanctions will only be given out on Alternative Provision premises or elsewhere when the pupil is under the lawful control of a staff member

7.9 Suspected Criminal Behaviour

If a pupil is suspected of criminal behaviour, Alternative Provision will make an initial assessment of whether to report the incident to the police. When establishing the facts, Alternative Provision will endeavour to preserve any relevant evidence to hand over to the police. If a decision is made to report the matter to the police, the head of provision / member of the senior leadership team / will make the report. Alternative Provision will not interfere with any police action taken. However, Alternative Provision may continue to follow its own investigation procedure and enforce sanctions as long as it does not conflict with police action. If a report to the police is made, the designated safeguarding lead (DSL) will make a tandem report to children's social care, if appropriate.

7.10 Zero-tolerance Approach to Sexual Harassment and Sexual Violence

Alternative Provision will ensure that all incidents of sexual harassment and/or violence are met with a clear response, and never ignored. Pupils are encouraged to report anything that makes them uncomfortable, no matter how 'small' they feel it might be. The school's response will be:

- Proportionate
- Considered
- Supportive
- Decided on a case-by-case basis

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Alternative Provision has procedures in place to respond to any allegations or concerns regarding a child's safety or wellbeing. These include clear processes for:

- Responding to a report
- Carrying out risk assessments, where appropriate, to help determine whether to:

- Manage the incident internally
- Refer to early help
- Refer to children's social care
- Report to the police

Please refer to our child protection and safeguarding policy for more information.

M.A.D. Safeguarding Policy 2021 (.co.uk)

7.11 Malicious allegations

Where a pupil makes an allegation against a member of staff and that allegation is shown to have been deliberately invented or malicious, Alternative Provision will consider whether to discipline the pupil in accordance with this policy. Where a pupil makes an allegation of sexual violence or sexual harassment against another pupil and that allegation is shown to have been deliberately invented or malicious, the Alternative Provision will consider whether to discipline the pupil in accordance with this policy. In all cases where an allegation is determined to be unsubstantiated, unfounded, false or malicious, the Alternative Provision (in collaboration with the local authority designated officer (LADO), where relevant) will consider whether the pupil who made the allegation is in need of help, or the allegation may have been a cry for help. If so, a referral to children's social care may be appropriate. Alternative Provision will also consider the pastoral needs of staff and pupils accused of misconduct. Please refer to our child protection and safeguarding policy M.A.D. Safeguarding Policy 2021 (.co.uk) for more information on responding to allegations of abuse against staff or other pupils.

8. Serious sanctions

8.1 Detention

Pupils can be issued with detentions during break or after school. Alternative Provision will decide whether it is necessary to inform the pupil's parents. When imposing a detention, the school will consider whether doing so would:

- Compromise the pupil's safety
- Conflict with a medical appointment
- Prevent the pupil from getting home safely
- Interrupt the pupil's caring responsibilities

8.2 Removal from classrooms

In response to serious or persistent breaches of this policy, we may remove the pupil from the classroom for a limited time. Pupils who have been removed will continue to receive education under the supervision of a member of staff that is meaningful.

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Removal is a serious sanction and will only be used in response to serious misbehaviour. Staff will only remove pupils from the classroom once other behavioural strategies have been attempted, unless the behaviour is so extreme as to warrant immediate removal. Removal can be used to:

- Restore order if the pupil is being unreasonably disruptive
- Maintain the safety of all pupils
- Allow the disruptive pupil to continue their learning in a managed environment
- Allow the disruptive pupil to regain calm in a safe space

Pupils who have been removed from the classroom are supervised by Melodie Forrester/Tutor Support and will be removed for a maximum of 15 mins. Pupils will not be removed from classrooms for prolonged periods of time without the explicit agreement of

the head of provision. Pupils should be reintegrated into the classroom as soon as appropriate and safe to do so. The school will consider what support is needed to help a pupil successfully reintegrate into the classroom and meet the expected standards of behaviour. Parents will be informed on the same day that their child is removed from the classroom. The school will consider an alternative approach to behaviour management for pupils who are frequently removed from class, such as: Meetings with learning coaches Use of teaching assistants Short term behaviour report cards Long term behaviour plans Pupil support units Multi-agency assessment Staff will record all incidents of removal from the classroom along with details of the incident that led to the removal, and any protected characteristics of the pupil in the behaviour log.

8.3 Suspension and Permanent Exclusions

alternative provision can use suspension and permanent exclusion in response to serious incidents or on to persistent poor behaviour, which has not improved following in-provision sanctions and interventions. As alternative provision receive permanently excluded children as the referral process, The decision to suor exclude will be made by communication with the head of provision, LA and referral school and only as a last resort.

9. Responding to misbehaviour from pupils with SEND

9.1 Recognising the impact of SEND on Behaviour

alternative provision recognises that pupils' behaviour may be impacted by a special educational need bility (SEND). When incidents of misbehaviour arise, we will consider them in relation to a pupil's SEND, although we recognise that not every incident of misbehaviour will be connected to their SEND. Decisions on whether a pupil's SEND had an impact on an incident of misbehaviour will be made on a case-by-case basis. When dealing with misbehaviour from pupils with SEND, especially where their SEND affects their behaviour, the school will balance their legal duties when making decisions about enforcing the behaviour policy. The legal duties include:

Page | 15 Taking reasonable steps to avoid causing any substantial disadvantage to a disabled pupil caused by the school's policies or practices (Equality Act 2010) Using our best endeavours to meet the needs of pupils with SEND (Children and Families Act 2014) If a pupil has an tion, health and care (EHC) plan, the provisions set out in that plan must be secured and the alternative provision must co-operate with the local authority and other bodies As part of meeting these duties, the alternative provision will anticipate, as far as possible, all likely triggers of misbehaviour, and put in support to prevent these from occurring. Any preventative measures will take into account the specific circumstances and requirements of the pupil concerned such as:

- Short, planned movement breaks for a pupil with SEND who finds it difficult to sit still for long
- Adjusting seating plans to allow a pupil with visual or hearing impairment to sit in sight of the teacher
- Adjusting uniform requirements for a pupil with sensory issues or who has severe eczema
- Training for staff in understanding conditions such as autism
- Use of separation spaces (sensory zones or nurture rooms) where pupils can regulate their emotions during a moment of sensory overload

9.2 Adapting Sanctions for Pupils with SEND

When considering a behavioural sanction for a pupil with SEND, Alternative Provision will take into account: Whether the pupil was unable to understand the rule or instruction? Whether the pupil was unable to act differently at the time as a result of their SEND? Whether the pupil is likely to behave aggressively due to their particular SEND? If the answer to any of these questions is yes, it may be unlawful for Alternative Provision to sanction the pupil for the behaviour. Alternative Provision will then assess if it is appropriate to use a sanction and if so, whether any nable adjustments need to be made to the sanction.

9.3 Considering Whether a Pupil Displaying Challenging Behaviour May Have Unidentified SEND

Alternative Provision will work with the relevant professionals who will evaluate a pupil who exhibits nging behaviour to determine whether they have any underlying needs that are not currently being met. Where necessary, support and advice will also be sought from specialist teachers, an educational psychologist, medical practitioners and/or others, to identify or support specific needs. When acute needs are identified in a pupil, we will liaise with external agencies and plan support programmes for that child. We will work with parents to create the plan and review it on a regular basis.

9.4 Pupils with An Education, Health And Care (EHC) Plan

The provisions set out in the EHC plan must be secured and Alternative Provision will co-operate with the local authority and other bodies. If Alternative Provision has a concern about the behaviour oil with an EHC plan, it will make cwith the local authority to discuss the issue. If appropriate, Alternative Provision may request an emergency review of the EHC plan.

What to do if You are Worried About a Child (stoke.gov.uk)

10. Supporting pupils following a sanction

Following a sanction, Alternative Provision will consider strategies to help pupils to:

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- understand how to improve their behaviour and meet the expectations of the school
- Reintegration meetings
- Daily contact with the DSL
- A report card with personalised behaviour goals

11. Pupil transition

11.1 Inducting incoming pupils

alternative provison will support incoming pupils to meet behaviour standards by offering an induction ss to familiarise them with the behaviour policy and the wider provision culture.

11.2 Preparing Outgoing Pupils for Transition

To ensure a smooth transition to the next year, pupils have transition sessions with their new teacher(s). In addition, staff members hold transition meetings. To ensure behaviour is continually monitored and the right support is in place, information related to pupil behaviour issues may be

transferred to relevant staff at the start of the term or year. 12. Training As part of their induction process, our staff are provided with regular training on managing behaviour, including training on: The proper use of physical intervention The needs of the pupils How SEND and mental health needs impact behaviour Behaviour management will also form part of continuing professional development. A staff training log can be found in appendix 2. 13. Monitoring arrangements 13.1 Monitoring and evaluating school behaviour Alternative Provision will collect data on the following: Behavioural incidents, including removal from the classroom Attendance, permanent exclusion and suspension Use of pupil support units, off-site directions and managed moves Incidents of searching, screening and confiscation Anonymous surveys for staff, pupils, governors, trustees and other stakeholders on their perceptions and experiences of the school behaviour culture The data will be analysed every term by Director Darren Foster and Kerry Cassidy Baines/Head of provision The data will be analysed from a variety of perspectives including: At school level By age group At the level of individual members of staff

Page | 17 By time of day/week/term By protected characteristic Alternative provision will use the results of this analysis to make sure it is meeting its duties under the Equality Act 2010. If any trends or disparities between groups of pupils are identified by this analysis, the school will review its policies to tackle it. 13.2 Monitoring this Policy This behaviour policy will be reviewed by the head of provision and deputy DSL at least annually, or more frequently, if needed, to address findings from the regular monitoring of the behaviour data (as per section 13.1). At each review, the policy will be approved by the Head of provision and DSL. 14. Links with other policies This behaviour policy is linked to the following policies: • Child protection and safeguarding policy • Physical Intervention policy • Anti Bullying Policy Appendix 1: Written Statement of Behaviour Principles Every pupil understands they have the right to feel safe, valued and respected, and to be able to learn free from the disruption of others All pupils, staff and visitors are free from any form of discrimination Staff and volunteers set an excellent example to pupils at all times Rewards, sanctions and reasonable force are used consistently by staff, in line with the behaviour policy The behaviour policy is understood by pupils and staff The exclusions policy explains that exclusions will only be used as a last resort, and outlines the processes involved in suspensions and exclusions Pupils are helped to take responsibility for their actions Families are involved in behaviour incidents to foster good relationships between the school and pupils' home life

Page | 18 Appendix 2: staff training log TRAINING RECEIVED DATE COMPLETED TRAINER / TRAINING ORGANISATION TRAINER'S SIGNATURE STAFF MEMBER'S SIGNATURE SUGGESTED REVIEW DATE

Page | 19 Appendix 3: behaviour log PUPIL'S NAME: PUPIL'S KNOWN PROTECTED CHARACTERISTICS: NAME OF STAFF MEMBER REPORTING THE INCIDENT: DATE: WHERE DID THE INCIDENT TAKE PLACE? WHEN DID THE INCIDENT TAKE PLACE? (BEFORE SCHOOL, AFTER SCHOOL, LUNCHTIME, BREAK TIME) WHAT HAPPENED? WHO WAS INVOLVED? WHAT ACTIONS WERE TAKEN, INCLUDING ANY SANCTIONS? IS ANY FOLLOW-UP ACTION NEEDED? IF SO, GIVE DETAILS PEOPLE INFORMED OF THE INCIDENT (STAFF, GOVERNORS, PARENTS, POLICE):